

Tropical Cyclone Donna

Inter-Agency Meeting Minutes

Meeting 1: Wednesday 3rd May 2pm NEOC

Date:	3rd May 2017
Time:	2pm
Chairperson	Director NDMO - Shadrack Welegtabit
Agenda:	<ol style="list-style-type: none">1. VMGD Forecast updates2. NDMO next steps3. Any other Business
- VMGD Forecast updates (Director)	<ul style="list-style-type: none">- Migrated from the old website to new website (www.vmgd.gov.vu)- Current position - may produce gales in the penama province- Highly likely to issue warning at 6pm - within the next 24 - 26hrs- Forecast track is pushing towards penama/ south / central- Increase intensity (downside), clouds are giving us a good sign- Warning information will be disseminated if anything comes up- Next 48hrs - gales expected towards Penama
- NDMO next steps	<ul style="list-style-type: none">- Preparedness of NDMO<ul style="list-style-type: none">- Will activate NEOC- Logistics contacted Airlines / shipping agency and check other logistics resources in terms of available- NDMO working closely with OGCIO in terms of SMS (digicel) - will use the media for warnings - as soon as blue alert is issued- HF radios (if any with PARTNER agencies) - to disseminate information to locations with low reception- Also capitalize with Satellite Phones- If NEOC is activated, agencies to submit names and contacts of focal person- We are also going to activate provinces that are likely to be hit - to have their EOC on Stand-by-MODE- In terms of logistics - phone credits/rations and other basic supplies should be ready- 1000+ evacuation centres, - JPOC will assist with evacuation activities- Potential evacuation centre (churches) information should be submitted to

	<ul style="list-style-type: none"> - Situation report will be updated in the NDMO website
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<ul style="list-style-type: none"> - Any other Business 	<ul style="list-style-type: none"> - Email access not working on weekend in terms of emergency, phone contacts is better. - Updates 22699 / 22932 - TC cook assessment - some are still in the field. - WASH national coordinator - contract has ended <ul style="list-style-type: none"> - Director will communicate with the Water Department director - rapid assessment <ul style="list-style-type: none"> - initial assessment / Aerial / -
Announcement	<ul style="list-style-type: none"> - Next meeting tomorrow afternoon (2pm 4th May 2017) - Please do not post information of meetings in the NEOC on facebook unless authorised by the director.