

Tropical Cyclone Donna

Inter-Agency Meeting Minutes

Meeting 2: Thursday 4th May 2pm NDMO NEOC

Date/Time	4th May 2017 2:00pm
Chairperson	Shadrack Weleghabit
VMGD Forecast Update	<ul style="list-style-type: none">- Cat 2 - towards torba and parts of penama- Santo (northern part) - Category 3 (64 knots) -as it pushes towards the northern part.- May lead to Cat 3 as it moves to Torba- 48hrs projection - as it moves to Efate - a marginal cat 4 system- SMS/Warnings has been going out every three hours. As it moves to cat3, every 1hr SMS warnings.- Blue (Sanma/Malampa) and Yellow(Torba/Penama) Alerts has been out- Yesterday's forecast - should have moved west south west- No possibilities of getting any higher.- Windy.com - uses GFS model - only one model / VMGD - uses five models for best projection (Consensus)- 6/7 May - Shefa forecast
NDMO Update	<ul style="list-style-type: none">- Activated NEOC- Aware that provincial PEOC are also coming into operation<ul style="list-style-type: none">- MALAMPA- SANMA- TORBA- WASH cluster activated coordination- Issued Yellow and Blue alerts and are subject to change depending on the position of the weather system- Aware that other clusters are having meetings- JPOC activated and on standby to assist in evacuation- Daily situation reports
Cluster Update	<ul style="list-style-type: none">- WASH (Paulo)<ul style="list-style-type: none">- Director department of water has been activated- Meeting 9am in the morning- Identify focus areas- Working group - Logistics/water quality/finance/evacuation centres / IM team- Getting out to media is an objective - water supplies/consumption

- Noted that some evacuation centres used during Cook are safe and some are not - although can still be boiled and consumed
- Conducted awareness - if the facilities are open
- WASH message ready by IM team
- Can share shared drive link
- Working group led by staff in water department / logistics - redcross/ ---??
- Briefing will be happening every now and then - debriefing will happen every 5pm.
- Logistics (ask Paul) - Paul Bourne
 - Meeting 10am - 4th May 2017
 - Meeting focus on preparedness / request to keep an eye on updates - note available resources / working group
 - Stocks in country update
 - Weekend communication - relying on emails but may not be working on weekends.
 - Individuals to ensure family safety and enough supplies
 - No time is set for next meeting yet / depending on the cyclone
- ETC (emergency telecommunication cluster) - Jackson Miake
 - Yet to update the cluster - may be tomorrow
 - Digicel and TVL have agreed to send out SMS
 - All operators are on standby - some are yet to respond
 - All links up north are still working and that might change with regards to cyclone intensity
 - Links to Ambae/Sanma/Malampa
 - Emails not working in the weekend (raised by the Water Dept) - may provide list of email list to OGCIO
 - Radio network is down (Malekula) - Note that radio vanuatu coverage is quite low - thus listen to 107FM
 - HF/VHF radio (NDMO has one - and can use if other network are down)
- FSAC (Antoine /Chris Barlett)
 - Activated 3rd May 2017 - chaired by Antoine
 - First cluster meeting 4th May - using SOP - shared calendar and
 - Working group / to join fill up 5w form - assessment/food distribution/communication/funding/GIS Mapping/NFIs(Non food items) for Ag/Recovery/Policy
 - Digitized assessment - Kobo toolbox / offline app (2nd option) - 15 questions
 - Next meeting 3pm / Tagabe
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- Gender (Rotina Ilo)
 - Lead by Ministry of Justice -co leads -

	<ul style="list-style-type: none"> - Key messages have been prepared and will be disseminated 7pm - List of focal person to assist EOC / Assessment - Updated 4 W's of Partner - Updated referral system - Health and Nutrition (Sera Ngeh) <ul style="list-style-type: none"> - WHO leads - First Health Cluster Meeting 9am tomorrow 5th May 2017 - Update TC contingency plan / SOP - Update contact list - Contacted Provincial Health offices up north to prepare for the cyclone - Education <ul style="list-style-type: none"> - Meeting going on in the Department of Education now - Shelter <ul style="list-style-type: none"> - Dick Abel(??)
	<ul style="list-style-type: none"> - SITREP 1 is up on web and disseminated to inter-agency. - Clusters provide updates on meetings - Next meeting (6th Saturday 9am)
	Meeting adjourned 2:45pm
Chairperson	Suggested next meeting time 10am Saturday 6th May 2017