

## Inter-cluster Minutes

18<sup>th</sup> November 2016 | NDMO NEOC, Port Vila

LEAD	Shadrack Welegtabit	
NOTES	Lopanga Yerta	
ATTENDEES	Hannah Tamata Kaiser Rejve Charlie Damon Serah Ngeh Greg Vaughan Peter Korisa	Zoe Ayong Yan Nelson Alice Iarem Agrina Willie Noel Steven Adam Trau
APOLOGIES	Luke Johnson Paolo Malatu	Virana Lini Patrick Haines
AGENDA	<ol style="list-style-type: none"> <li>1. Welcome (NDMO)</li> <li>2. Weather forecast (VMGD)</li> <li>3. Previous minutes (NDMO)</li> <li>4. Quick update on Cyclone Season contingency planning (NDMO + All)</li> <li>5. Very short update from clusters on recent activity (ALL)</li> <li>6. Update from the NDMO and Clusters on Assessment preparations (NDMO + All)</li> <li>7. New project update: Pacific Local Suppliers Engagement (Red Cross)</li> <li>8. Any other business (All) <ol style="list-style-type: none"> <li>i. New Information Management Officer Lopanga Yerta (NDMO)</li> <li>ii. NDMO Website (NDMO)</li> <li>iii. Shared Calendar (NDMO)</li> </ol> </li> </ol>	
DISCUSSION	<b>1. Welcome (NDMO)</b>	
	<ul style="list-style-type: none"> <li>• Shadrack Welegtabit (Director - NDMO) welcomes everyone to the Inter-Cluster Meeting.</li> </ul>	
ACTIONS	RESPONSIBILITY	
None	None	None

DISCUSSION	<b>2. Weather forecast (VMGD)</b>	
	<ul style="list-style-type: none"> <li>• <b>Climate summary:</b> <ul style="list-style-type: none"> <li>• The 5 day outlook shows no signs of cyclones.</li> <li>• Neutral to weak La Niña conditions in the tropical Pacific Ocean increases the odds of above-average number of tropical cyclones for the western South Pacific region. The northern region is to expect rainfalls.</li> <li>• Overtime sea temperature changes and that is cold water move in push warm water to western Pacific</li> <li>• Vanuatu is expecting 2 – 3 cyclones this season, most likely to be in category 3.</li> </ul> </li> </ul>	
ACTIONS	RESPONSIBILITY	DEADLINE
None		

DISCUSSION	<b>3. Previous Minutes</b>	
	<ul style="list-style-type: none"> <li>Since there was no action on the previous meeting, the minute was not reviewed.</li> </ul>	
ACTIONS	RESPONSIBILITY	DEADLINE
None		

DISCUSSION	<b>4. Quick Update on Cyclone Contingency Planning</b>	
	<ul style="list-style-type: none"> <li>Zoe (Planning &amp; Research – NDMO) told the meeting that the National Cyclone Support Plan 2016-2017 has been finalized and approved by the minister and is ready to be used in major cyclone events.</li> <li>She acknowledges everyone who has contributed in the compilation and completion of the book.</li> <li>An e-copy has been circulated by email to clusters and also uploaded in the NDMO new website <a href="http://www.ndmo.gov.vu/index.php/news/137-cyclone-support-plan-2016-2017">http://www.ndmo.gov.vu/index.php/news/137-cyclone-support-plan-2016-2017</a>.</li> <li>A new machine has been provided by the Meteo for use in weather forecasting.</li> </ul>	
ACTIONS	RESPONSIBILITIES	DEADLINE
None.		

DISCUSSION	<b>5. Short Update from clusters on recent activity (ALL)</b>	
	<ul style="list-style-type: none"> <li>Most clusters did not attend the Inter-Cluster meeting and did not provide their updates after reminders were given in 2 notices of Inter-Cluster meeting.</li> <li><b>Education Cluster:</b> <u>Preparedness toward cyclones</u> <ul style="list-style-type: none"> <li>Advisory message developed for all schools and education officials.</li> <li>MOET contingency planning in progress for finalization</li> <li>MOET officers assigned roles and responsibilities if a cyclone strikes to ensure education continuity</li> <li>MOET logistics team raised some funds in preparedness for logistical arrangements if a cyclone strikes.</li> <li>Preparing our Education operation center for effective coordination with NDMO</li> <li>Psychosocial Training completed in all provinces.</li> </ul> </li> <li><b>Health Cluster:</b> <ul style="list-style-type: none"> <li>Developing a contingency plan (still on draft)</li> <li>Recorded a Dengue Virus case – No.2 Area Port Vila</li> <li>Ministry of Health is facilitating awareness on dengue virus prevention.</li> </ul> </li> <li><b>Gender Cluster:</b> <ul style="list-style-type: none"> <li>A workshop to be held on 23<sup>rd</sup> – 24<sup>th</sup> Nov 2016</li> <li>25<sup>th</sup> Nov 2016 – 16 days of activation - all are welcome to participate</li> <li>Disability workshop 22<sup>nd</sup> Nov 2016</li> </ul> </li> <li><b>VHT:</b> <ul style="list-style-type: none"> <li>World Food Programme (WFP) and Oxfam jointly initiated to conduct cash feasibility study in Vanuatu.</li> <li>The specific objective of this study is <ul style="list-style-type: none"> <li>to collect data for a cash feasibility assessment for the use of Cash Based Transfers (CBT) for the distribution of assistance especially during emergencies by assessing different sectors, namely: food security, nutrition and livelihoods, agriculture, markets and supply chain, gender and protection and emergency assistance and use of financial services, in urban, rural and remote areas.</li> </ul> </li> <li>Consultation will be included with Port Vila based relevant stakeholders in Govt, Non-Govt.,</li> </ul> </li> </ul>	

- private sectors and community consultation in different islands such as Luganville (Santo), Efate, Malekula, Tanna, and Aneityum.
- Consultation with stakeholders in Port Vila already started will be continuing up to Dec'16. Draft report will be expected to be shared with relevant stakeholder in January 2017
  - **Wash Cluster:**
    - has upgraded akvo flow lo ol devices and are on standby for use by the assessment team
    - assessment form revised
    - IM database upgraded
    - 4w upgraded online
    - Response to water shortage in west ambae, Espikels Bay (west Malekula), Banban (Santo), Hog harbour (Santo) and Tanna.
    - Handing over of peri-urban recovery project implemented by World Vision
    - Hon. Minister Ralph Reganvanu officially launched four water system for Epule Top, Matarisu, Emua and Siviri communities
    - Extension of Luganville water system to Banban
    - Launching of the Drinking Water Safety Security Training module, Water Standard, Plumbers Training module, Standard Operating Procedure
    - Put the wash assessment and EOC support team on stand-by
    - Revised Water Management Act to be tabled at the next parliament session
    - Update water inventory in the six provinces
    - Response to address water shortage in North Pentecost
  - **Shelter:** send apologies
  - **ETC:** survey to map HF radios for backup during TC
  - **Evacuation Centre:**
    - Database closed to finalized
    - Soon to roll out assessment on evacuation centres.
  - **CBDRR:**
    - CBDRR Handbook Training on the 1<sup>st</sup>- 2<sup>nd</sup> Dec 2016

ACTIONS	RESPONSIBILITY	DEADLINE
<ul style="list-style-type: none"> <li>• MOH facilitates awareness on Dengue Virus Prevention (household clean up)</li> </ul>	Ministry of health	

DISCUSSION	6. Update from the NDMO and Clusters on Assessment preparations (NDMO + All)
<ul style="list-style-type: none"> <li>• Zoe presents the NDMO assessment process.</li> <li>• <u>Cluster Assessment form Updates</u>  <b>Agriculture and Food Security Cluster:</b> <ul style="list-style-type: none"> <li>▪ Assessment forms are given to extension officers for update.</li> </ul> </li> <li><b>WASH Cluster:</b> <ul style="list-style-type: none"> <li>▪ WASH conducted a refresher training on assessment form</li> <li>▪ has put together an assessment team on stand by</li> <li>▪ Conduct refresher information management session, Assessment trainings to wash cluster members</li> </ul> </li> </ul>	

<p><b>Health Cluster:</b></p> <ul style="list-style-type: none"> <li>▪ National workshop to consolidate the assessment form – it should done by next year</li> <li>▪ No training as yet.</li> </ul> <p><b>Gender &amp; Protection Cluster:</b></p> <ul style="list-style-type: none"> <li>▪ none</li> </ul>		
ACTIONS	RESPONSIBILITY	DEADLINE
<ul style="list-style-type: none"> <li>• To add a timeframe to the assessment process (timeline)</li> </ul>	<ul style="list-style-type: none"> <li>• NDMO</li> </ul>	<ul style="list-style-type: none"> <li>• Before next inter-cluster meeting</li> </ul>
<ul style="list-style-type: none"> <li>• Liaise with the province to coordinate the community assessment</li> </ul>		<ul style="list-style-type: none"> <li>• During an event</li> </ul>
<ul style="list-style-type: none"> <li>• All clusters to send in their reviewed assessment forms</li> </ul>	<ul style="list-style-type: none"> <li>• Clusters</li> </ul>	<ul style="list-style-type: none"> <li>• Before next inter-cluster meeting</li> </ul>

DISCUSSION	7. New project update: Pacific Local Suppliers Engagement (Red Cross)	
<ul style="list-style-type: none"> <li>• Luke Johnson is the project officer for this initiative by the Australian Red Cross</li> <li>• Greg gave a brief overview of the project in Luke's absence</li> <li>• The Pacific Local Supplier Engagement Project aims to address gaps between humanitarian agencies and local suppliers of goods and services in the Pacific to increase partnerships to improve disaster response.</li> <li>• Luke will continue to inform the inter-cluster of progress with this project as it progresses</li> </ul>		
ACTIONS	RESPONSIBILITY	DEADLINE

DISCUSSION	7. AOB	
<ul style="list-style-type: none"> <li>• Introduced NDMO website</li> <li>• Shared DRM Calendar on NDMO website.</li> </ul>		
ACTIONS	RESPONSIBILITY	DEADLINE
<ul style="list-style-type: none"> <li>• Circulate NDMO website to all stakeholders for comments and feedback.</li> </ul>	<ul style="list-style-type: none"> <li>• Lopanga (NDMO IM officer)</li> </ul>	
<ul style="list-style-type: none"> <li>• Clusters to provide meeting dates to add to the shared DRM calendar.</li> </ul>	<ul style="list-style-type: none"> <li>• Clusters</li> </ul>	

Meeting Adjourned: 11am – 18<sup>th</sup> November 2016