



STEP 5 KOMUNITI AKSEN PLAN



Objektif



Wan **komuniti aksen plan** bae i helpem ol CDCCC blong planem ol **komuniti wok** we oli save givhan blong daonem ol risk long komuniti. Yumi save daonem risk long 2 saed:

- **Daonem volnarabiliti**

Strong haos, Planem ol strong kakai, Awenes blong disasta...

- **Daonem Denja long komuniti**

Katemaot ol han blong wud bifo saeklon, digim rod blong wota, mekem gud rod i go long sef ples, mekem wol blong holem kraon.



Ki infomesen Insaed long Aksen plan yumi save putum 2 kaen wok:



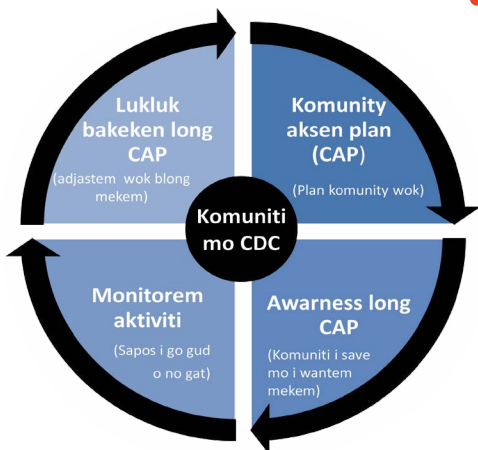
- **Komuniti wok:** hemi ol wok we komuniti i save mekem hem wan nomo. Hemi i moa isi long komuniti mo hem i sastenebol. Lukaot blong noova lodem komuniti, mo sutum stret nid blong olgeta. Sam aktiviti bae oli on going nomo (olsem digim drenej) be sam aktiviti oli save mekem wan taem nomo (olsem bildim wan strong komuniti haos).

- **Ol projek:** hem i ol wok we komuniti i nidim sapot blong mekem long saed long mani, materiol o save. Oli save asksem long ol otoriti, dona o ejensi blong oli givhan. Sam long ol projek ia bae oli nidim mani blong mentenes blong stap long taem (olsem ol wota tank). Ol komuniti i mas manejem gud.

Komuniti aksen plan hemi wan on going aktiviti!

Olsem ia i gud se ol CDCCC oli lukluk long aksen plan bakegen evri yia. Long Januari hem i wan taem we evri komiti oli stap mekem ol plan blong olgeta fromhem i wan gud taem.

Dro long saed ia i stap soem saekol blong aksen plan.





AKTIVITI 5.1: SAMARI BLONG RISK ASESMEN

Objektif



- Luksave ol mein disasta mo rabis saed blong hem.
- Tingbaot wanem yumi sud protektem.
- Tingbaot ol kapasiti mo risosis blong komuniti.

Taem blong karemaot wok



- 1 hawa.

Fasin blong karemaot wok:



- Askem komuniti blong holem wan miting.
- **Hangem ol bigfala pepa we komuniti i bin fulmap long taem blong risk asesmen:** historikal profael, sisonol kalenda, komuniti map. Hemia nao oli kolem wol metod.
- **Go tru ol ki infomesen kolektem** blong wanwan tul.
- **Listim daon long wan pepa ol mein disasta,** ol damej blong olgeta, taem mo ples oli stap hapen. Divaedem ol memba i go long smol grup. Wanwan grup i save wok long wan difren hasat.
- **Ol grup oli presentem** ol isu we oli faenemaot long komuniti long "wol metod ripot" .

Ki infomesen



- Fokas long mein isu insaed long komuniti.
- Lukaot long ol ekspektesen blong komuniti.

Materiel mo risos



- Ol bigfala pepa blong Risk asesmen.
- Bigfala pepa / Maka.

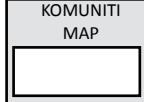
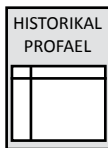


TUL: WOL METOD RIPOT

Objektif



- Putum tugeta ol tingting blong risk asesmen.



Ki infomesen



Fulmap tebol ia olsem oli talem andanit ia:

- **Hasat:** Listim ol hasat long ol laen blong ripot (olsem, wind blong saeklon, tri i foldaon long haos, kraon i perem garen, graon i perem haos, solwata i kam antap...).
- **Damej:** wanem damej ol hasat oli bin mekem o oli save mekem (spolem haos, kakai, wota ,man..).
- **Ples / Taem:** Wea (coastal eria, riva, hil, nem blong stesen...) mo wataem evri yia, wanem sison...) ol samting ia oli stap hapen.

| Hasat | Damej | Ples / Taem | Kapasiti |
|-------|-------|-------------|----------|
| | | | |
| | | | |
| | | | |
| | | | |

AKTIVITI 5.2: MEKEM KOMUNITI AKSEN PLAN



Objektif



- Mekem wan Komuniti Aksien Plan long saed long komuniti wok blong daonem ol disasta.
- Helpem komuniti blong identifae long developmen projek.

Taem blong karemaot wok



- Haf dei.

Fasin blong karemaot wok:



- **Eksplenem tingting blong mekem wan komuniti aksien plan** blong daonem risk insaed long komuniti, afta long samari blong Risk Asesmen.
- **Mekem grup** blong mama, papa, yut, lida blong oli save talem ol tingting blong olgeta.
- **Long wanwan grup ol man oli storian long saed long isu** we oli faenemaot long taem long samari blong risk asesmen mo oli jusum 2 o 3 we oli luk se oli mas wok long hem fastaem. Oli raetem daon ol isu ia long wan pepa (wan isu long wanwan pepa).
- **Mekem wan ranking long ol tingting we oli faenemaot.** Ol grup oli putum ol pepa tugeta mo fasiliteta i grupum ol pepa folem ol topik blong olgeta. Mekem komuniti i vot long stamba isu folem ol ston we wanwan man i putum long pepa. Isu we oli putum plante ston long hem, hem i wan impoten wan long aksien plan, narafala pepa we i gat plante ston tu hemi sekon isu.
- **Mekem semak samting blong faenem ol aksien blong karemaot** ol wei blong wok long ol isu ia.
- **Helpem ol CDCCC blong oli fulumap Komuniti Aksien Plan** folem ol praeoriti we komyuniti i faenemaot. Lego CDCCC i fulumap ol kapasiti blong komuniti, sapos i gat sam man blong sapotem aktiviti mo hamas taem blong karemaot ol aktiviti ia.
- **Mekem sua se CDCCC i presentem ful Komuniti Aksien Plan** long komuniti mo mekem sua se evriwan i agri long aktiviti blong karemaot mo long taem blong karemaot ol aktiviti ia.

Ki infomesen



- Mekem sua se komuniti i gat ol kapasiti (man powa, teknikol skil, risos...) blong mekem ol aksien blong plan blong olgeta.
- Mekem sua se oli kodintem wetem ol organisesen olsem ol jioj.

Materiel mo risos



- Bigfala Pepa/ Maka.
- Waet pepa.
- Disasta plan - Aksien plan templet.
- Ston.
- Samari blong risk asesmen.





FOM: KOMUNITI AKSEN PLAN

| | | | | | | |
|----------------------------------|---|---|---|---|---|---|
| DEIT / TAEM | | | | | | |
| HUIA HEMI PEM O I GAT MANI | | | | | | |
| KOMUNITI KAPASITI | | | | | | |
| AKSEN BLONG KAREM AOT | | | | | | |
| WANEM PROBLEM | | | | | | |
| WANEM DISASTA | | | | | | |
| PRAEORITI | 1 | 2 | 3 | 4 | 5 | 6 |

Introdüksən

STEP 1.
Jusum
ol komuniti

STEP 2.
Statem wetem
Komuniti

STEP 3.
Trenem ol
Disasta Komiti

STEP 4.
Asemen
disasta risk

STEP 5.
Komuniti
Aksen plan

STEP 6.
Komuniti
Rispons Plan

AKTIVITI 5.3: MONITA LONG ASKEM PLAN



Objektif



- Lukluk long ol jalens blong ol CDCCC blong karemaot ol aktiviti blong aksen plan.
- Lukluk bakegen long Aksen plan.

Taem blong karemaot wok



- 4 hawa.

Fasin blong karemaot wok:



- **Singaotem wan miting wetem ol CDCCC.**
- **Lukluk bak long aksen plan** blong komuniti wetem ol CDCCC.
- **Go raon long vilij wetem ol CDCCC** blong luk hao ol wok oli stap go hed blong ol difren aktiviti. Fulumap Patisipetri monita aksen plan fom.
- **Storian wetem ol CDCCC memba blong tokbaot ol jalens** we oli fesem long saed long oganaesesem, lidasip, mo motivesen blong komuniti, o materiol.
- **Fulmap fom blong monitoring** wetem olgeta mo givim wan kopi long ol.
- **Feanemaot wetem olgeta sapos oli sud lukluk bak long aksen plan** (ating sam wok i finis finis o i gat tumas yet blong mekem). Sapos yes, oganaesem wan riviu wetem olgeta CDCCC mo komuniti.

Ki infomesen



- I gud blong gat monitoring evri yia.
- Monitorem tu ol tul we yu givim i go long CDCCC.

Materiel mo risos



- DVD- Monitoring templet.
- Disasta plan - Komuniti Aksen plan.

JENDA

Evri komuniti memba i gat difren responsabiliti long komuniti, olsem:



- Ol wok blong ol woman oli blong lukluk long kakai, pikinini, helt, smol garen mo wota.
- Ol man oli lukluk long ol strong wok (mekem haos, mekem garen, lukaotem mit).
- Ol yut oli helpem ol papa mo mama long ol wok blong olgeta.

Hem i impoten blong yusum ol skil blong evriwan blong oli tekpat, oli givhan mo oli fil risponsibol blong aksen plan blong komuniti blong olgeta.

AKTIVITI 5.4: BESIK MANI MANIJEMEN BLONG PROJEK.

Objektif



- Tijim ol CDC hao blong mekem wan projek.
- Tijim ol CDCCC hao blong mekem wan bajet.
- Tijim ol CDCCC hao blong lukaotem mo yusum gud ol mani.

Taem blong karemaot wok



- 4 hawa.

Fasin blong karemaot wok:



- **Mekem ol CDCCC oli tingting long wan projek we oli save mekem beis long aksen plan.** Yu save divadem olgeta long smol grup.
- **Askem olgeta blong listim ol risos** (man powa, material, tul, mani...) we bae oli nidim blong mekem projek ia. Raetem long wan bigfala pepa.
- **Presentem templet blong badjet mo askem se oli fulmap badjet wetem ol material, tul mo, transpot kost we bae oli nid blong mekem projek ia.** Talem gud long olgeta blong putum ol kwantiti mo hao nao blong kalkuletem totol. Blong fulap samting bae oli nidim sapot blong ol teknikal man, speseli blong ol material deskripsen, kwantiti mo praes.
- **Askem ol CDCCC blong oli tingbaot hamas mani komuniti i save resemap** blong mekem projek ia mo wanem ol narafala posibiliti blong kasem sapot.
- **Presentem templet blong kas bokis long ol CDCCC** mo aksem olgeta blong oli mekem eksaes long pej 96.
- **Askem olgeta blong oli agri long wan projek blong mekem.**
- **Oganaesem wan fandresing wan komuniti.** Askem ol CDCCC blong oli presentem projek blong ol mo hamas mani oli ekspektem long komuniti.

Ki infomesen



- Yu nidim ol smat CDCCC we oli save raet gud long trening ia.
- Mekem sua se ol teknikal man oli tekpat long trening ia.
- I gud blong givim wan kas bokis long ol CDCCC.

Materiel mo risos



- Bigfala pepa / maka.
- DVD - Kash bokis templet.
- DVD - Bajet templet.



EKSEMPOL - KAS BAJET



Wan CDCCC i wantem bildimap wan lokol selta blong komuniti blong hem. I gat sam smolsmol samting we CDCCC i wantem pem blong mekem haos ia (nail, tul, saeklon strap...), be i nogat mani yet. CDCCC i stap plan blong askem mani long Australian Hae Komisen. Blong save hamas yu nidim blong askem olgeta, yu mas mekem wan bajet festaem.

- Long bajet templet yu mas raetem daon ol samting we yu nidim, hamas kwantiti yu nidim mo wanem mani blong hem. Yu mas tingbaot tu se i gat masin blong wok long haos.
- Long en blong hem yu mas totolem ol kost blong gat wan save long total mani yu wantem askem taem yu putum proposal blong yu.

Lukluk eksemopol andanit ia blong gat wan tingting blong hao nao blong mekem blong yu.

| Description | Quantity | Unit | Unit price | Total Cost |
|---------------------------|----------|-------|------------|---------------|
| Cyclone strap 25m roll | 1 | Roll | 5 000 | 5 000 |
| Nail 2 inch | 5 | KG | 500 | 2 500 |
| Nail 3 inch | 5 | KG | 500 | 2 500 |
| Nail 5 inch | 5 | KG | 500 | 2 500 |
| Hammer | 1 | Piece | 2 000 | 2 000 |
| Oil for chain saw | 4 | Liter | 1 000 | 4 000 |
| fuel for chain saw | 10 | Liter | 300 | 3 000 |
| TOTAL BUDGET - VUV | | | | 21 500 |

EKSESAES - KAS BUK



CDCCC blong vilij i wantem raesemap mani blong stretem rod blong materiol blong sef haos.

- Ol CDCCC oli plan blong mekem fanraesing. Bae oli salem kakai mo kava long komuniti.
- Long fes dei long maket oli salem kakai mo kava mo oli kasem 1000 vatu. Oli mas putum mani insaed long kas buk blong olgeta.

Putum mani we ol CDCCC oli winim i go insaed long kas buk. Yu mas kalkuletem balans we i stap.

- Long sekon dei, bifo oli go long maket, oli mas pem sam raes blong kukum mo selem. Oli pem 250 long wan kilo. Oli pem 1 kilo.

Putum mani we ol CDCCC oli spendem i go insaed long kas buk. Yu mas kalkuletem balans bakegen.

- Long en blong nambatu dei yu resemap 1200 vatu.

KALKULETEM HAMAS MANI I STAP LONG KAS BOKIS LONG END LONG SEKON DEI.

| CASH BOOK - correction | | | | | | |
|---------------------------|--|------------------|--------------------|----------|------------------------------|-----------|
| Name of the CDC Treasurer | | John pattson | | | | |
| DATE | Description | Income - CASH IN | Outcome - CASH OUT | Balance | Name of the person in charge | Signature |
| 25/12/13 | Fundraising – market selling food & Kava | 1 000.00 | | 1 000.00 | John Pattson | .P |
| 26/12/13 | Rice for the fundraising | | 250.00 | 750.00 | Celina Pattson | CP |
| 26/12/13 | Fundraising – market selling food & Kava | 1 200.00 | | 1 950.00 | John Pattson | .P |



FOM: KAS BOKIS MO BAJET

KAS BOKIS

| Nem blong CDCCC | | | Nem blong CDC responsabol blong mani | | | |
|--|---|--|--------------------------------------|-----------------------------|---|---------|
| DEIT | Diskripsen | Ikam KAS IKAM | Aotkam KAS AOT | Balenis | Nem blo man we i jaj | Siknaja |
| Putum deit blong dei we yu putum o tekem mani, wan laen long wan dei | Talem hao blong karem mani long bokis o from wanem nao be yu tekem aot mani long bokis. | Putum amon blong mani we yu putum inseed bokis | Putum amon blo mani we yu tekem long | Ol nara mani we i stap long | man we i stap rekodem ol mani mo putum mani i go inseed lo bokis. | |

BAJET

| Diskripsen | Kwantati | Unit | Unit price/cos | Total cos |
|--|--|---|---|----------------------------------|
| Talemaot wanem stret yu nidim: Lengh, size, nature, diamita, mak... yu mas talem gud. | Hamas long ol wanwan samting we yu wantem. | wanem hemi unit blong ol samting we yu askem: kilogram, pis, bag, mita... | Putum praes blong wan unit (Pis, Kg, Mita...) | Taemis kwantati wetem unit praes |
| Totol cos blong everi samting we yu nidim Hemi amon blong bajet blong yu. | | | | |
| TOTAL | | | | |



PUTUM OL PROJEK BLONG KOMUNITI I GO ANTAP

Dipatmen blong lokol otoriti i mekem wan sistem blong mekem se ol komuniti projek oli save kam antap mo kasem sapot blong gavman.

Olssem ia ol komuniti oli mas serem projek we i stap long aksien plan blong olgeta wetem ol Eria Kaonsel Sekretari (ACS). Nao ol ACS oli save putum ol praeoriti projek i go long Eria Kaonsel developmen plan mo i kam isi blong lukaotem mani o wan patna blong karemaot ol wok ia. Ol kaen projek olssem wota saplae, rod blong trak o mekem wan gud pasis blong bot oli save kasem Provinsiol developmen plan tu.



ATENSEN: Fulap projek oli stap askem ol teknikal man! Askem provinsiol depatmen blong givim sapot long saed blong teknikal asesmen bifo yu mekem bajet. Teknikol save bae hemi wan nid taem yu stap karemaot projek.

